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## समिति पंजीकरण प्रमाण-पत्र

(वर्ष 1860 का इक्कीसवाँ अधिनियम)

क्रमांक 2790 वर्ष 1998-99

में एतद्द्वारा प्रमाणित करता हूँ कि SATGURU EDUCATION SOCIETY, V.P.O. SEMAN,

DISTT. ROHTAK नामक समिति को समिति

पंजीकरण अधिनियम इक्कीस आफ 1860 (तथा पंजाब संशोधन अधिनियम 1957 द्वारा यथा संशोधित) के अन्तर्गत पंजीकृत किया गया है।

यह प्रमाण-पत्र मेरे हस्ताक्षर से आज दिनांक 15 MAR 1999 मास 15 MAR 1999 वर्ष 15 MAR 1999 को चण्डीगढ़ में जारी किया गया।

रजिस्ट्रार समितियाँ, हरियाणा

MEMORANDUM OF

*Satguru Education Society*

*VPO Seman-124129 (Distt. Roshik)*

(Name of the Society and Address)

1. The Name of the Society : *Satguru Education Society*  
(In Capital Letters)
2. Location of Registered Office: *VPO Seman-124129 (Distt. Roshik)*
3. Jurisdiction : All Over Republic of India.
4. Aims & Objects of the Society:
  - a) To run and manage the control of the society and all its institutions including schools, colleges, Institutes and Academic Institutions.
  - b) To adopt ways and means to promote human welfare & happiness and alleviate human suffering and misery irrespective of caste, creed, colour and ideology.
  - c) To devise and work out schemes of removing illiteracy, propagating the importance and necessity of family planning, health education and universal brotherhood.
  - d) To arrange and organise seminars, conferences, exhibitions and competitions for furthering the cause of education.
  - e) To print and publish and to sell or distribute journals, periodicals, books or leaflets that the society may think desirable for the promotion of its objects.

5. **CONDITIONS**

- a) The income and property of the society shall be applied solely towards the promotion of the objects of the society as set forth in the Memorandum of Association and no portion thereof shall be paid or transferred, directly or indirectly to the members of the Society.
- b) No member of the Governing Body of the society shall be appointed to any salaried office of the Society, or any office of the Society paid by fees, that no remuneration shall be given by the Society to any member of such Governing Body except repayment of out of pocket expenses and interest on money lent or rent for premises/demises to the Society.
- c) The Society by its Constitution is required to apply its profits, if any, or other income in promoting its objects.
- d) If upon the winding up or dissolution of the society there remains after satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be distributed among the members of the society, but shall be given or transferred to some other Institution having objects similar to the objects of the society to be determined by the members of the society at or before the time of dissolution.
- e) Either of the membership fees once acknowledged shall not be refunded to the member on his voluntary surrender of membership.



*Shobes Singh*  
President

The detail of the newly elected executive committee of Satguru Education Society  
 (Regd. No. 2790 of DL 15-03-1999) Office- V.P.O Seman-124129 Distt. Rohtak (Haryana)

Date with effect from in order 01-11-2005

Sr.No.	Name & Address	Age (in Yrs)	Profession	Designation	Signature
1.	Mr. Sunil Kumar S/o Sh. Dhoop Singh V.P.O Seman (Rohtak)	20Yrs.	Scholar	President	<i>Sunil Kumar</i>
2.	Mr. Hitender Singh S/o Sh. Om Parkash V.P.O Seman (Rohtak)	32 Yrs.	Legal Adviser	Vice President	<i>Hitender Singh</i>
3.	Mr. Pawan Kumar S/o Sh. Ram Phal Singh V.P.O Seman (Rohtak)	29 Yrs.		Secretary Cum Treasurer	<i>Pawan Kumar</i>
4.	Mr. Anant Singh S/o Sh. Inder Singh V.P.O Seman (Rohtak)	30Yrs.		Joint Secretary	<i>Anant</i>
5.	Mrs. Mukesh Devi W/o Sh. Rajesh V.P.O Seman (Rohtak)	21Yrs.	Social Worker	M.E.C.	<i>मुकेश देवी</i>
6.	Mrs Meenu W/o Sh S.K Siwach V.P.O Seman (Rohtak)	20 Yrs	Social Worker	M.E.C.	<i>Meenu</i>
7.	Mr. Sandeep Kumar S/o Sh. Ram Kumar 1830/30, C.R. Colony, Near Old H.B, Rohtak	26Yrs	Pvt Job	M.E.C.	<i>Sandeep</i>



I Identified the deponent  
 who has signed as T.M. in  
 my presence

Witness:  
 Sandeep Mittal, Advocate  
 Distt. Court, Rohtak (Haryana)

Place: Rohtak

Date: 01-11-2005

Certified to be a true copy

*RH*  
 District Registrar of Firms &  
 Societies, Rohtak, Haryana

15/11/05

*Bhoolas Singh*

### 3. GENERAL BODY

- a) The General Body shall be composed of ordinary members.
- b) The quorum for the meeting of the General Body can be one third of its members.
- c) The meeting of the General Body shall be held at least once in two years and the venue of such meeting will be fixed by the Executive Committee about one month before the date of such meeting. The notice of such meeting will be sent to the members of the General Body by ordinary post or by hand or by publication in one or more of the daily leading newspapers. The General Body meeting shall be held according to the convenience of the society.
- d) Extra-ordinary meeting of the General Body can be called by the Executive Committee or on a written requisition to the Executive Committee by one-third of total members of the General Body.

### 4. EXECUTIVE COMMITTEE

- a) The society shall be administered by a Executive Committee composed of seven members to be elected by the General Body. The Executive Committee may co-opt upto two more persons to work with them.
- b) The quorum for the meeting of the Executive Committee will be one-third of its members.
- c) The Executive Committee will elect a President and Vice-President, a Secretary-cum-Treasurer and a Joint Secretary as office-bearers. The period of Executive Committee will be for two years.
- d) The Executive Committee shall lay down rules of business for conducting the affairs of the society and shall define the responsibilities and duties of the office-bearers and shall form rules for suspension or dismissal of the members.
- e) All the decisions shall be taken by a majority of votes. In the event of a tie, the President will have a casting vote. Resolutions may be passed for circulation, if necessary.

### 5. MEMBERSHIP

- a) The society will consist of at present 7 members of not less than 18 years of age and literate who believe in the aims and objects of the society.
- b) Any person who desire to become member of the society shall submit an application prescribed proforma. The membership will be granted on the approval of the Executive Committee and on the recommendation of Secretary-cum-Treasurer.
- c) His recommendation will not be available to anybody.
- d) There will be subscription of Rs.101/- only to be paid once in the life time.
- e) A member is free to resign by giving a written notice at least one month in advance.
- f) A person shall cease to be a member of the society under following conditions:-
  - i) In his/her terms conducive to the interest of the society.
  - ii) If he/she fails to attend three consecutive meetings of the society without prior intimation.
  - iii) If he/she becomes invalid due to prolonged illness and unable to take part in the affairs of the society.
  - iv) There being vacancy caused due to resignation or expiry or expulsion of a member, a new member may be nominated by the President which will be approved by the Executive Body of the society by simple majority.

### 6. RIGHT OF VOTE

Every member shall have the right to vote. There will be no proxies. The President will exercise right of extra casting vote in the event of tie.

*Shri. S. Singh*  
President



## 7. RIGHTS & DUTIES OF PRESIDENT

- a) The President shall preside over all the executive meetings.
- b) The President shall be empowered to hold and adjourn the meeting.
- c) The President shall be the Chief Advisor of the society.
- d) The President shall be one of the signing authority for withdrawing money from the bank.

## 8. RIGHTS & DUTIES OF VICE PRESIDENT

The Vice-President shall perform all the activities of the President in the absence of the President. Ordinarily they shall co-ordinate the duties and responsibilities assigned to them by the Executive Committee from time to time.

## 9. RIGHTS & DUTIES OF SECRETARY-CUM-TREASURER

- a) The Secretary-cum-Treasurer shall have power to incur an expenditure of Rs.250/- on each occasion to meet the immediate expenditure. He shall be given an imprest of Rs.250/- and reimbursement can be obtained by him from time to time.
- b) The Secretary-cum-Treasurer shall execute all the decisions taken by the Executive Committee.
- c) The Secretary-cum-Treasurer shall call all the executive meetings and general body meetings.
- d) He will be the chief executive of the society.
- e) The Secretary-cum-Treasurer will be one of the signing authority to withdraw money from the bank.
- f) The Secretary-cum-Treasurer shall be responsible for all the activities of the society and shall report to the Executive Committee.
- g) The Secretary-cum-Treasurer shall sign all the vouchers and documents on behalf of the society.
- h) All the financial matters shall be transacted through the Secretary-cum-Treasurer.
- i) The Secretary-cum-Treasurer shall prepare them and present balance sheet in a calendar year to the society to the general body meeting.

## 10. RIGHTS & DUTIES OF JOINT SECRETARY

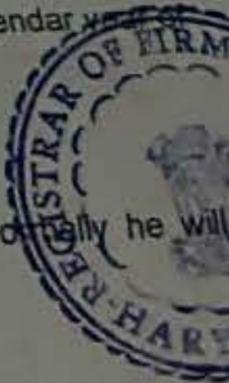
The Joint Secretary will function in the absence of the Secretary-cum-Treasurer. Normally he will extend help to the Secretary-cum-Treasurer as asked for by him.

## 11. RIGHTS & DUTIES OF ORGANISING SECRETARY

The Organising Secretary will make the sound organisation of the society. He will communicate the messages among the members. He will preach the aims, objects and new informations to the General Body.

Indar Singh  
President

President,  
Mangal Education Society,  
SEMAN



**12. CALENDAR YEAR**

The Calendar year of the Society shall be from 1st April to 31st March in every year

**13. ANNUAL REPORT**

The Secretary-cum-Treasurer shall issue statement of accounts and reports of its work and activities at the end of each year. Due to exigencies of Society's work, the Annual Report may be postponed by a maximum period of three months.

**14. AMENDMENTS IN THE RULES & REGULATIONS AND CONSTITUTION**

Amendments in the Rules & Regulations and Constitution of the Society shall be adopted by a two third majority of the members present at the meeting of the General Body specially called for the purpose. But the Secretary-cum-Treasurer can issue an act or any bye-law without the consent of the even Executive.

**15. PERIODICAL GENERAL BODY MEETING**

Once in two years, according to the Rules of the Society the periodical general body meeting is to be held and a list shall be filed with the concerned Registrar of Societies of the names, addresses and occupations of the members of the E.C. then entrusted with management of the affairs of the Society

**16. FUNDS OF THE SOCIETY**

The funds of the Society shall be kept in Saving Fund account of a nationalised bank to be approved by the President and shall be operated jointly by the Secretary-cum-Treasurer and the President. The Secretary-cum-Treasurer shall maintain the account. The withdrawal shall be only through cheque and the Secretary-cum-Treasurer or anybody else reputed otherwise to collect money from the bank

**17. APPOINTMENTS**

The society can employ the Liaison/Estate Officers to look after the premises for the smooth working of the institution. If the Society feels in the interest of institution that a member can serve in a better way, he/she can be employed in the institution if he/she possesses required qualification for which he/she is being employed.

**18. LIQUIDATION & DISSOLUTION AND DISPOSAL OF ASSETS**

The Society may be dissolved by votes not less than 3/5th of the members of the Society present in person in an Extra Ordinary General meeting called for the purpose and for which one month notice shall have been given to members and also published in any daily newspaper atleast one month before the meeting. The Balance of assets after a sales factor of all the liabilities shall not be paid back or distributed amongst the members of the Society but shall be given to any other philanthropic or philosophical Society to be determined by votes not less than 3/5th of the members present personally at the time of dissolution.

This copy of the Rules and Regulations of the Society is certified as the original and correct copy under the signatures of the following members of the executive body.



*Shobh Singh*  
President

*Om Prakash*  
Vice-President

*Sybil*  
Secretary-cum-Treasurer

Revised Certificate of Registration issued under Section 9(4) of the Haryana Registration and Regulation of Societies Act, 2012 upon allotment of a new registration number

(See sub rule (2) of rule 8)

**REVISED CERTIFICATE OF REGISTRATION OF SOCIETY**

I hereby certify that **Satguru Education Society, VPO. Seeman, Distt. Rohtak** registered vide Registration Number **2790** on **15-3-1999** registered with the Registrar of Societies, Haryana, Chandigarh has been allotted a new Registration Number as under mentioned on this **20<sup>th</sup>** day **March** month **2014** year under Haryana Registration and Regulation of Societies Act, 2012 (Haryana Act No.1 of 2012)

State code		District Code			Year of Registration				Registration Number				
H	R	R	T	K	2	0	1	4	0	0	7	1	6
Name of the Society								Registered Office Address					
Satguru Education Society								VPO. Seeman, Distt. Rohtak					

Issued under my hand at Rohtak this **20<sup>th</sup>** day of (month) **March** Year **2014**

Seal

Station: **Rohtak**



(Signature of **District Registrar of Societies, Rohtak**)  
**20/3/14**